

College of Engineering Staff Council Meeting Minutes

October 16, 2019

In attendance: Sue Mills, Kel Hahn, Megan Kidd, Cindy Lane, Derrick Meads, Dale Davis, Jessica Clark, Rob Hannigan, Bob Dacanto, Lesley Brenner

Meeting called to order at 10:10AM

Derrick Meads called for the July 2019 meeting minutes to be approved. One change was requested related to ordering ice cream for next year's ice cream social – we need to double the amount if we invite faculty.

Happy Hour

Friday, November 8 at 8:15 at Marikka's was suggested for our next Happy Hour

Event Survey

Megan will send the survey to Derrick who will include it in our newsletter
We will keep it open until after the Faculty/Staff Meeting on November 12

Newsletter

Bob Dacanto will be the subject of our first Guess Who feature in our newsletter.

Lunch and Learn

Rob Hannigan will follow up with FifthThird on possible dates, suggestions were November 13 and 15
FifthThird will provide lunch.

Staff Council Holiday Party

Friday the 13th 12-2
White Elephant mc'ed by Cindy Lane
Spend no more than \$10
We will request a spiral ham from the college

Habitat for Humanity

Discussed organizing volunteers during the summer for Habitat for Humanity
Dale Davis will look into this opportunity

Hall-O-Ween Hot Cocoa, Cider, & Donuts!

Casual staff get-together in the Teague Courtyard on October 31st between 9 and 10 am.
Organized by Jessica Clark

Extra days off

We discussed how extra days off for holidays impacts staff members in different ways and how we can help ensure everyone is able to enjoy the holidays. Discussion on this item will be continued at our next meeting.

ACTION ITEMS:

1. Megan will look over the COE Event Survey, and send it to Derrick
2. Derrick will send out the ESC newsletter

3. Rob Hannigan will coordinate the Lunch and Learn with FifthThird
4. Derrick will chat with Robyn Morefield about Staff Excellence Awards
5. Megan will discuss Staff Excellence Awards at our next meeting
6. Derrick will give a presentation about Staff Council's members, officers, goals and activities on November 12 at the Faculty Staff Meeting